

Constitution

This constitution was adopted on the 30th day of April 2001

1 NAME

The name of the association shall be 'Whatcote Village Association'.

2 OBJECTS

The objects of the Association shall be:-

- 1. To organise social activities for the benefit of Villagers.
- 2. To keep Whatcote Parish tidy – i.e. mowing public grassed areas, litter picking, etc.
- 3. To help, both financially and materially, other organisations and projects that will improve Whatcote village amenities.

3 POWERS

In furtherance of the objects, but not otherwise, the Committee may exercise the following powers:

- 1. To raise funds on a voluntary basis.
- 2. To take advantage of payments from outside bodies for services carried out within the Parish by Association volunteers
- 3. To organise events and excursions for the village.
- 4. To consult and inform the village residents by meetings, surveys and newsletters.
- 5. To co-operate with other charities and voluntary bodies operating in furtherance of the objects and to exchange information and advice with them.
- 6. To do all such other lawful things as are necessary for the achievement of the objects.

4 MEMBERSHIP

- 1. Membership of the Association is automatic for village residents over the age of 18 years.
- 2. Junior membership of the Association shall be open to all persons under the age of 18 years. Junior members will not be entitled to vote at meetings, or to become voting members of the Committee.
- 3. The Committee may for good and sufficient reasons terminate the membership of any individual, provided that the individual concerned shall have the right to be heard by the Committee, accompanied by a friend, before a final decision is made.

5 SUBSCRIPTION

- There is no subscription

6 COMMITTEE

- 1. The Association shall be managed by a Committee to be elected annually at the Annual General Meeting.
- 2. The Committee shall consist of a Chairperson, a Secretary, a Treasurer, “the Officers”, and not more than 8 other members.
- 3. If vacancies occur among the Officers, the Committee shall have the power to fill them from among its members.
- 4. The Committee may co-opt up to three members of the Association to serve on the Committee until the next Annual General Meeting.
- 5. All members of the Committee shall retire from office at the Annual General Meeting following the date on which they came into office, but they may be re-elected or re-appointed.
- 6. The Rector of St Peter’s, Whatcote may become an honorary member of the Committee.

7 COMMITTEE MEETINGS

- 1. The Committee shall hold at least three ordinary meetings each year.
- 2. There shall be a quorum when at least one third of the members of the Committee, or three members of the Committee, whichever is the greater, are present at a meeting.
- 3. Every matter shall be determined by a majority of the members of the Committee present and voting. In the case of equality of votes the Chairman shall have a casting vote.
- 4. Minutes shall be kept as a record of the proceedings of the meetings of the Committee and any of its sub-committees.
- 5. The Committee may appoint one or more sub-committees providing that all acts and proceedings of the sub-committees shall be fully and promptly reported to the Committee. Any sub-committee shall have at least three members of the Committee and may co-opt up to 2 further people.

8 ANNUAL GENERAL MEETING

- 1. There shall be an Annual General Meeting which shall be held as soon as practicable after the end of the Association’s financial year. Members shall be given at least 14 days notice.
- 2. The Committee shall present the report and accounts of the Association for the preceding year.
- 3. Nominations for election of Officers and Committee shall be made at the Annual General Meeting.

9 GENERAL AND SPECIAL GENERAL MEETING

The Committee may at any time call a general or a special general meeting of the Association stating the business to be discussed. A special general meeting may also be called by the Secretary if a written request is received from at least 10 members. At least 14 days notice shall be given for special general meetings.

10 FINANCE

- 1. All monies raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose.
- 2. The funds of the Association, including all donations, contributions and bequests, shall be paid into bank accounts operated by the Committee in the name of the Association at such Bank that the Committee shall from time to time decide.
- 3. All cheques drawn on the account must be signed by two Officers on behalf of the Committee.
- 4. The accounts shall be audited by an independent examiner.

11 AMENDMENTS

Any amendments to the constitution shall require the approval of a two-thirds majority of those present and voting at the Annual General Meeting at which it is discussed. Any resolution for the amendment of the constitution must be received by the Secretary at least 21 days before the meeting at which the resolution is to be brought forward.

12 DISSOLUTION

- 1. The Association may be dissolved at a Special General Meeting called for that purpose which must be advertised 14 days before the meeting.
- 2. Such proposals to dissolve the Association shall take effect only if agreed by a two-thirds majority of members present and voting at the meeting.
- 3. Surplus funds of the Association, if it is dissolved, shall be given or transferred to such other charitable institution or voluntary organisation having similar objects as the members of the Association may determine, or failing that, shall be applied for some other charitable purpose.